

**MINUTES OF THE ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS**  
**BOARD OF EDUCATION ON JULY 25, 2022**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, July 25, 2022, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

**Roll Call**

Present: Linda Radtke, Marc Fleak, Dr. Jason McMullan, Micki Spears, and Tinette Underwood

Also present: Dr. Mimi Webb, Nick Hendricks, Bruce Helwagen, and Kathy McFadden

Visitors (who signed in): Teri Goettelman and Leslie Koehl

**Public Participation**

None

**22-84 Approve Minutes of the Regular Meeting on June 27, 2022**

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the minutes of the Regular Meeting held on June 27, 2022.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

**22-85 Financial Report and Report of the Treasurer**

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve the following:

**Financial Report for June 2022**

**Investments for June 2022**

**Investments - General**

Star Ohio \$17,313,725.75

**Investment Interest - General**

Star Ohio - General 16,412.35

US Bank 12.43

**Investments – Building Project**

Star Ohio Bond Retirement 140,119.59

Star Ohio LFI 3,184,241.51

Star Ohio Local Share 2,369,193.45

Star Ohio State Share 1,989,482.27

**Investment Interest – Building Project**

Star Ohio Bond Retirement 132.23

Star Ohio LFI 3,005.00

Star Ohio Local Share 2,235.83

Star Ohio State Share 1,877.49

Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Donna Barnett	\$	40.55
MobyMax, LLC		3,495.00
SFA Architects Inc.		576,176.95

Accept the Following Donation

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Class of 1972	\$460.00	007 9094	Class of 1972 Scholarship

Approval of Participation in the following State and Federal Grants and New Accounts

<u>Grants</u>	<u>New Account Funds</u>
572-9023 Title I	035-9001 Termination Benefits
536-9123 Title I, SSI	
590-9023 Title II-A	
551-9023 Title III	
584-9023 Title IV-A	
516-9123 IDEA-B	
587-9023 IDEA-ECSE	
572-9223 Expanding Opportunities	
461-9023 High Schools That Work	
439-9023 ECE	

Approval of Transfers

<u>Amount</u>	<u>From</u>	<u>To</u>
\$ 2,000	001	200-9212 HS Yearbook
2,500	001	300-9302 Music
50,000	001	300-9301 Athletics
64,000	001	002-9002 Bond Retirement
200,000	001	035-9001 Termination Benefits
300,000	001	003-0000 Permanent Improvement

Approval of Advance

\$50,000 From: 001 To: 006-9071

Approval of Contracted Services Contract

- Hamilton County Educational Service Center/Instructional Coaching for Math/ELA K-12 and Assessment Coaching and Support
- Liberty Insurance SIC Group Coverage
- Ohio School Boards Association Service Agreement/Online Policy Service

Authorization for Superintendent and/or Designee to Purchase Food for Needy Children

The Board authorizes the Superintendent and/or designee to purchase food for needy children. It is established that this amount be set at a maximum of \$1,500.00 per school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-86 Resignations

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following resignations as presented:

Maggie Goller, Elementary Teacher  
Rhonda Gregoire, Braille Translator  
Brenda Lozier, Food Service  
Cara Uetrecht, Elementary Teacher  
Kristin Woosley, Secondary Teacher

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-87 Supervisor of Nursing Services Salary Schedule

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve the Supervisor of Nursing Services Salary Schedule as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-88 Employment of Certified Teacher

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve employment of the following certified teacher for the 2022-2023 school year as listed:

Lauren Smith, Secondary Social Studies, Bachelors Degree, Step 1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-89 Supervisor of Nursing Services

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve the continued employment of Lori Dent as the Supervisor of Nursing Services, August 1, 2022 through July 31, 2024, Step 4.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-90 Addendum to Administrator’s Contract

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve an addendum to Zachary Stakely’s administrator contract as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-91 Increase in Food Service Employee Hours

Dr. McMullan made a motion, seconded by Mrs. Underwood, to increase Jenna Stidham's hours from 3 hours per day to 4 ½ hours per day, effective at the beginning of the 2022-2023 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-92 Employment of Certified Teacher

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve employment of the following certified teacher for the 2022-2023 school year as listed:

Simon Schaefer, Secondary Math Teacher, Step 4

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-93 Student Fees

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve student fees at \$20 for Grades K-12 for the 2022-2023 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-94 Addition of Staff Professional Development Days for the 2022-2023 School Year

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the addition of the following Staff Professional Development Days for the 2022-2023 school year:

September 23, 2022	February 17, 2023
October 21, 2022	March 17, 2023
December 2, 2022	April 11, 2023
January 27, 2023	May 15, 2023

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-95 Approval of Bus/Building Schedules for the 2022-2023 School Year

Mrs. Underwood made a motion, seconded by Mrs. Spears, to discuss and approve the bus/building schedules for the 2022-2023 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-96 Resolution Declaring Transportation Impractical

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

WHEREAS, the Superintendent for the St. Bernard-Elmwood Place City School District has received a request for transportation for students enrolled in the District, a nonpublic or community school, or the joint vocational school; and

WHEREAS, the Superintendent has determined the listed students eligible but impractical to transport by public conveyance; and

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education (hereafter the “Board”) has carefully considered transportation options for the eligible students listed in Exhibit A under Ohio Revised Code Section 3327.01; and

WHEREAS, for each of the students listed, the Board has considered the following factors as enumerated in R.C. §3327.02:

- 1) The time and distance required to provide the transportation;
- 2) The number of pupils to be transported;
- 3) The cost of providing transportation in terms of equipment, maintenance, personnel and administration;
- 4) Whether similar or equivalent service is provided to other pupils eligible for transportation;
- 5) Whether and to what extent the additional service unavoidably disrupts current transportation schedules; and
- 6) Whether other reimbursable types of transportation are available.

WHEREAS, the option of offering payment in lieu of transportation is provided by the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

Section 1

After fully and carefully considering each of the factors listed above, the Board hereby affirms the determination that it is impractical to transport the students listed in Exhibit A for the 2022-2023 school year, and further hereby offers the parent(s)/guardian(s) payment in lieu of transportation. This decision was reached after considering the factors enumerated in R.C. §3327.02. Required reports will be made as directed by the Ohio Department of Education.

Section 2

The Board of Education finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Ohio Revised Code Section 121.22.

Section 3

This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

Exhibit A

Laura Boyle	2 students	Springer
Brenda Schildmeyer	1 student	St. Ursula
Alexander Stewart	1 student	Linden Grove

2022-23 Per Pupil Amount = Not determined

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-97 Ohio School Boards Association Capital Conference

Mrs. Spears made a motion, seconded by Dr. McMullan, to appoint Linda Radtke, and Tinette Underwood as the alternate, for the Ohio School Boards Association annual meeting.

The motion passed by the following roll call vote:

Yes – Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Abstain – Mrs. Radtke

22-98 Executive Session to Discuss Contracts of Public Employees

Dr. McMullan made a motion, seconded by Mr. Fleak, to enter Executive Session at 6:57 p.m. to discuss contracts of public employees.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Regular session reconvened at 7:20 p.m. with all members present.

22-99 Extension of Use of Administrators' Vacation

Mrs. Spears made a motion, seconded by Mr. Fleak, to extend their use of vacation time from the prior year to December 28, 2022.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-100 Exempt Salary Schedules

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve the exempt salary schedules as presented, effective July 1, 2022.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

22-101 Approval of Administrative Salary Schedule

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve a 3% raise to the administrative salary schedule, to include Athletic Director, and approve \$1,500 stipend to administrators, including Athletic Director, who were employed last school year and are still employed this school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Marc Fleak
3. Education Hall of Fame Liaisons – Marc Fleak and Tinette Underwood
4. Alumni Association – Marc Fleak and Micki Spears
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Dr. Jason McMullan
7. Business Liaison – Tinette Underwood
8. Transition Planning Group – Dr. Mimi Webb
9. President’s Report – Linda Radtke
10. Superintendent’s Report - Dr. Mimi Webb
11. Building Project Update – Bruce Helwagen

22-102 Adjournment

Mrs. Underwood made a motion, seconded by Dr. McMullan, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Meeting adjourned at 7:23 p.m.

Minutes approved by the Board of Education: \_\_\_\_\_

Treasurer	Date	Board President	Date
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